

WE ARE HIRING

As of now we are looking for a

Recruiter

Digital Media Technology – rock-solid German agency group – Modern office in central Belgrade

Your job // A challenging task

- Create and spread job descriptions, screen CV's, coordinate interviews for candidates and extend offers
- Conduct interviews to guarantee that we have the best candidates and the best fit to our company culture
- Identify the highest quality candidates through direct search
- Ensure that we are creating the best possible candidate experiences through strong interview skills and timely, specific feedback – you will have full ownership of the roles you are working on
- Creating new and innovative channels to attract quality candidates
- Reporting regular performance metrics to assess success
- Help to build an unbeatable employer brand.

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Your profile // Requirements

- Strong recruitment background in the tech industry
- Excellent communication skills with the ability to engage with all candidates
- Experience with innovative ways of sourcing and always looking for new ways of connecting with talents
- Good understanding of technology and startups
- Knowledge of application tracking systems (Greenhouse, Breezy, Jobvite, etc)
- Outstanding communication and interpersonal skills
- Ability to build and maintain long-term relationships
- Have a positive, hands-on attitude and an eagerness to learn

Our profile // What we offer

- Great team of like-minded professionals, no-fuss management style
- Competitive salary and benefits
- Private health insurance
- 30 vacation days per calendar year
- International agency with HQ in Hamburg, Germany; 40+ employees in SRB
- Caffeine and vitamins all inclusive
- A yearly Christmas party trip to Hamburg and Summer party in Belgrade

We are looking forward to receiving your application, which includes your **cover letter and CV in English, desired salary, and earliest starting date**. A detailed description of your latest projects will be highly appreciated!